#### Note 1. Summary of Significant Accounting Policies

The accounting policies of the City of Randleman conform to accounting principles generally accepted in the United States of America ("GAAP") as applicable to governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant accounting policies:

#### A. Reporting Entity

The City of Randleman is a municipal corporation which is governed by an elected mayor and a five-member board of aldermen. As required by generally accepted accounting principles, these financial statements present the City and its component unit, a legally separate entity for which the City is financially accountable. The discretely presented component unit presented below is reported in a separate column in the City's financial statements in order to emphasize that it is legally separate from the City.

#### City of Randleman ABC Board

The members of the ABC Board's governing board are appointed by the City. In addition, the ABC Board is required by state statute to distribute its surpluses to the General Fund of the City. The ABC Board, which has a June 30 year end, is presented as if it were a proprietary fund. Complete financial statements for the ABC Board may be obtained from the entity's administrative offices at 100 Hilliary Street, Randleman, NC 27317.

#### B. Basis of Presentation

Government-Wide Statements: The statement of net assets and the statement of activities include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The effects of interfund activity have been eliminated from the government-wide financial statements.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### B. Basis of Presentation (Continued)

Fund Financial Statements: The fund financial statements provide information about the City's funds. Separate statements for each fund category - governmental and proprietary - are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

**Permanent Fund -** Permanent Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governments and/or other funds. The City has one Permanent Fund, which is the Randleman Library Endowment Fund.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as investment earnings, result from nonexchange transactions or ancillary activities.

The City reports the following major governmental fund:

**General Fund** - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The primary revenue sources are ad valorem taxes, state grants and various other taxes and licenses. The primary expenditures are for public safety, streets and highways, sanitation, parks and recreation, libraries, debt service, and general government services.

The City reports the following major proprietary fund:

Water and Sewer Fund - The water and sewer fund accounts for water and sewer operations within the city.

#### C. Measurement Focus and Basis of Accounting

In accordance with North Carolina General Statutes, all funds of the City are maintained during the year using the modified accrual basis of accounting.

Government-Wide and Proprietary Fund Financial Statements. The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

#### Note 1. Summary of Significant Accounting Policies (Continued)

C. Measurement Focus and Basis of Accounting (Continued)

Governmental Fund Financial Statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under installment purchase agreements are reported as other financing sources.

The City considers all revenues available if they are collected within 90 days after year end, except for property taxes. Ad valorem taxes receivable are not accrued as a revenue because the amount is not susceptible to accrual. At June 30, taxes receivable are materially past due and are not considered to be an available resource to finance the operations of the subsequent year. Also, as of January 1, 1993, state law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, Randolph County is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts in the County, including the City of Randleman. For motor vehicles registered under the staggered system, property taxes are due the first day of the fourth month after the vehicles are registered. The billed taxes are applicable to the fiscal year in which they become due. Therefore, the City's vehicle taxes for vehicles registered in Randolph County from March 2003 through February 2004 apply to the fiscal year ended June 30, 2004. Uncollected taxes which were billed during this period are shown as a receivable in these financial statements and are offset by deferred revenues. Those taxes for vehicles registered from March 1 through the fiscal year end apply to the 2004-2005 fiscal year and are not shown as receivables at June 30, 2004. For vehicles registered under the annual system, taxes are due on May 1 of each year. For those vehicles registered and billed under the annual system, uncollected taxes are reported as a receivable in these financial statements and are offset by deferred revenues because the due date and the date upon which interest begins to accrue passed prior to June 30. The taxes for vehicles registered annually that have already been collected as of year end are also reflected as deferred revenues at June 30, 2004 because they are intended to finance the City's operations during the 2004-2005 fiscal year.

Sales taxes and certain intergovernmental revenues, such as utilities franchise tax, collected and held by the state at year end on behalf of the City are recognized as revenue. Intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### C. Measurement Focus and Basis of Accounting (Continued)

Grant revenues that are unearned at year end are recorded as deferred revenues. Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

The proprietary funds are presented in the financial statements on the accrual basis of accounting. Under this basis, revenues are recognized in the accounting period when earned and expenses are recognized in the period they are incurred. As permitted by generally accepted accounting principles, the City has elected to apply only applicable FASB Statements and Interpretations issued before November 30, 1989 in its accounting and reporting practices for its proprietary operations.

The City has implemented GASB Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, and related standards. These new standards provide for significant changes in terminology and presentation and for the inclusion of Management's Discussion and Analysis as required supplementary information.

#### D. Budgetary Data

The City's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund and the Enterprise Fund. All annual appropriations lapse at the fiscal year end. All budgets are prepared using the modified accrual basis of accounting.

Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds and at the object level for the multi-year funds. The City Manager is authorized by the budget ordinance to transfer appropriations between functional areas within a fund up to \$1,000; however, any revisions that alter the total expenditures of any fund or that change functional appropriations by more than \$1,000 must be approved by the governing board. During the year, several amendments to the original budget were necessary, the effects of which were not material.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### E. Assets, Liabilities and Fund Equity

#### 1. Deposits and Investments

All deposits of the City and the ABC Board are made in board-designated official depositories and are secured as required by state law (G. S. 159-31). The City and the ABC Board may designate as an official depository any bank or savings and loan association whose principal office is located in North Carolina. Also, the City and the ABC Board may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G. S. 159-30(c)] authorizes the City and the ABC Board to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain nonguaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances; and the North Carolina Capital Management Trust.

The City's and the ABC Board's investments with a maturity of more than one year at acquisition and non-money market investments are reported at fair value as determined by quoted market prices. The securities of the NCCMT Cash Portfolio, an SEC-registered (2a-7) money market mutual fund, are valued at fair value, which is the NCCMT's share price. The NCCMT Term Portfolio's securities are valued based on a computerized matrix system and/or appraisals by a pricing service. Money market investments that have a remaining maturity at the time of purchase of one year or less and non-participating interest earnings and investment contracts are reported at cost.

#### 2. Cash and Cash Equivalents

The City pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are essentially demand deposits and are considered cash and cash equivalents.

The ABC Board considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash and cash equivalents.

#### 3. Restricted Assets

Unexpended proceeds from installment purchases are classified as restricted assets for the Enterprise Fund because their use is completely restricted to the purpose for which the installment agreement was originally entered into. The unexpended installment purchase proceeds amount to \$108,407 at year end.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### E. Assets, Liabilities and Fund Equity (Continued)

#### 4. Ad Valorem Taxes Receivable

In accordance with state law [G. S. 105-347 and G. S. 159-13(a)], the City levies ad valorem taxes on property other than motor vehicles on July 1, the beginning of the fiscal year. The taxes are due on September 1 (lien date); however, interest does not accrue until the following January 6. These taxes are based on the assessed values as of January 1, 2003. As allowed by state law, the City has established a schedule of discounts that apply to taxes which are paid prior to the due date. In the City's General Fund, ad valorem tax revenues are reported net of such discounts.

#### 5. Allowance for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables written off in prior years.

#### 6. Inventories

The inventories of the City and the ABC Board are valued at cost (first-in, first-out method), which approximates market.

The inventories of the City's Enterprise Fund consist of materials and supplies held for consumption. The inventories of the City of Randleman ABC Board consist of items held for resale. The cost of these inventories is recorded as an expense as the inventories are consumed.

#### 7. Capital Assets

Capital assets are defined by the government as assets with an initial, individual cost of more than a certain cost and an estimated useful life in excess of two years. Minimum capitalization costs are as follows: buildings and improvements - \$25,000; infrastructure - \$100,000; and furniture, equipment and vehicles - \$5,000. Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### E. Assets, Liabilities and Fund Equity (Continued)

#### 7. Capital Assets (Continued)

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Estimated <u>Useful Lives</u>
Infrastructure, buildings and improvements	25 to 50 years
Furniture, equipment, heavy equipment, and plant facilities and distribution system	40 years
Equipment and vehicles	5 to 10 years
Software and computer equipment	3 years

Depreciation of ABC Board fixed assets is provided on the straight-line method over their estimated useful lives.

#### 8. Long-Term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net assets.

#### 9. Compensated Absences

The vacation policies of the City and the ABC Board provide for the accumulation of up to thirty (30) days earned vacation leave with such leave being fully vested when earned. For the City's governmental and proprietary funds and for the ABC Board, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The City has assumed a first-in, first-out method of using accumulated compensated time. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current liability and included in long-term liabilities due within one year on the government-wide financial statements.

Both the City's and the ABC Board's sick leave policies provide for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since neither the City nor the ABC Board has any obligation for the accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

#### Note 1. Summary of Significant Accounting Policies (Continued)

E. Assets, Liabilities and Fund Equity (Continued)

#### 10. Net Assets/Fund Balances

Net assets in the government-wide and proprietary fund financial statements are classified as invested in capital assets, net of related debt; restricted; and unrestricted. Restricted net assets represent constraints on resources that are either externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments, or imposed by law through state statute.

In the governmental fund financial statements, reservations of fund balance represent amounts that are not appropriable and/or are legally segregated for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

State law [G. S. 159-13(b)(16)] restricts appropriation of fund balance for the subsequent year's budget to an amount not to exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts as those amounts stand at the close of the fiscal year preceding the budget year.

The governmental fund types classify fund balances as follows:

#### Reserved

**Reserved by state statute** - portion of fund balance, in addition to the reserve for streets, which is <u>not</u> available for appropriation under state law [G. S. 159-8(a)]. This amount is usually comprised of accounts receivable and interfund receivables which have not been offset by deferred revenues.

Reserved for streets - Powell Bill - portion of fund balance that is available for appropriation but legally segregated for street construction and maintenance expenditures. This amount represents the balance of the total unexpended Powell Bill funds.

**Reserved for other purposes** - portion of fund balance which is reserved under the terms of an endowment agreement for activities at the City of Randleman Public Library.

#### Unreserved

**Undesignated** - portion of total fund balance available for appropriation that is uncommitted at year end.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### F. Revenues, Expenditures and Expenses

#### **Comparative Data**

Comparative total data for the prior year have been presented for the General Fund and the Water and Sewer Fund in the fund financial statements, in order to provide an understanding of the changes in the financial position and operations of these funds.

#### Other Resources

The ABC Board makes quarterly transfers to the City's General Fund. These transfers represent the City's portion of the Board's surpluses that the ABC Board is required by state statute to distribute to the City.

#### Note 2. Detail Notes on All Funds

#### A. Assets

#### 1. Deposits

All deposits of the City and the ABC Board are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the City's or the ABC Board's agent in these units' names. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the City and the ABC Board, these deposits are considered to be held by the City's and the ABC Board's agent in their names. The amount of the pledged collateral is based on an approved averaging method for noninterest-bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the City or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the City under the Pooling Method, the potential exists for undercollateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

#### Note 2. Detail Notes on All Funds (Continued)

#### A. Assets (Continued)

#### 1. Deposits (Continued)

At June 30, 2004, the City's deposits had a carrying amount of \$1,724,755 and a bank balance of \$1,720,993. Of the bank balance, \$453,765 was covered by federal depository insurance, and \$1,267,228 in interest-bearing deposits was covered by collateral held under the Pooling Method. Also included in the City's cash balance is \$240 in petty cash on hand.

At June 30, 2004, the ABC Board's deposits had a carrying amount of \$317,399 and a bank balance of \$324,656. All of the bank balance was covered by federal depository insurance and collateral securities. Also included in the ABC Board's cash balance is \$2,150 in cash on hand.

#### 2. Investments

The City's investments are categorized to give an indication of the level of custodial risk assumed by the entity at year end. Column A includes investments that are insured or registered for which the securities are held by the City or its agent in the City's name. Column B includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the City's name. Column C includes uninsured and unregistered investments for which the securities are held by the counterparty or by its trust department or agent but not in the City's name. The investments in the North Carolina Capital Management Trust are exempt from risk categorization because the City does not own any identifiable securities but is a shareholder of a percentage of the fund.

	A	B	C	Reported Value	Fair <u>Value</u>
	<u>\$</u>	<u>\$</u>	\$		
North Carolina Capital Management Trust - Cash Portfolio				<u>\$ 758,982</u>	\$ 758,98 <u>2</u>

The City of Randleman ABC Board has no investments. All funds are in deposit type accounts.

#### Note 2. <u>Detail Notes on All Funds (Continued)</u>

#### A. Assets (Continued)

#### 3. Due from other Governments

Amounts due from other governments consist of the following:

	vernmental Activities	Business-Type <u>Activities</u>	Total		
Sales and use tax distribution Utilities franchise and	\$ 107,469	-	\$	107,469	
telecommunications tax	63,319	-		63,319	
Sales tax refunds	28,382	11,779		40,161	
Grants and other	 7,944		anten berrorente	7,944	
	\$ 207,114	<u>\$ 11,779</u>	<u>\$</u>	218,893	

#### 4. Receivables - Allowance for Doubtful Accounts

The receivables shown in the government-wide statement of net assets are presented net of the following allowance for doubtful accounts:

	June 30, 2004
General Fund Taxes receivable	<u>\$ 11,000</u>
Enterprise Fund	<u>\$ 55,000</u>

#### Note 2. Detail Notes on All Funds (Continued)

#### A. Assets (Continued)

#### 5. Capital Assets

Capital asset activity for the governmental activities for the year ended June 30, 2004 was as follows:

	Beginning Balances Increases		Decreases	Ending Balances	
Governmental activities: Capital assets not being depreciated: Land Construction in progress	\$ 65,475 1,186,533	\$ - 1,204,124	\$ - <u>365,000</u>	\$ 65,475 2,025,657	
Total capital assets not being depreciated	1,252,008	\$ 1,204,124	\$ 365,000	2,091,132	
Capital assets being depreciated: Buildings and improvements Land improvements Infrastructure Equipment and heavy equipment Other	1,799,853 129,590 142,598 2,308,146 61,245	\$ - 56,990 - 370,573	\$ - - - -	1,799,853 186,580 142,598 2,678,719 61,245	
Total capital assets being depreciated	4,441,432	\$ 427,563	\$ <u>-</u>	4,868,995	
Less accumulated depreciation for: Buildings and improvements Land improvements Infrastructure Equipment and heavy equipment Other	657,749 45,531 63,269 1,227,399 24,841	\$ 36,875 6,872 5,894 113,098 12,117	\$ - - - -	694,624 52,403 69,163 1,340,497 36,958	
Total accumulated depreciation	2,018,789	<u>\$ 174,856</u>	\$	2,193,645	
Total capital assets being depreciated, net	2,422,643			2,675,350	
Governmental activity capital assets, net	<u>\$ 3,674,651</u>			\$ 4,766,482	

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$	21,974
Public safety		100,249
Public works		34,229
Cultural and recreation		15,204
Economic and physical development	-	3,200
	\$	174.856

#### Note 2. <u>Detail Notes on All Funds (Continued)</u>

#### A. Assets (Continued)

#### 5. Capital Assets (Continued)

Capital asset activity for the business-type activities for the year ended June 30, 2004 was as follows:

	Beginning Balances	Increases		Ending Balances
Business-type activities: Capital assets not being depreciated: Land Construction in progress Water rights	\$ 7,275 147,801 1,264,669	\$ - 180,872 451,636	\$ - -	\$ 7,275 328,673 1,716,305
Total capital assets not being depreciated	1,419,745	\$ 632,508	\$ -	2,052,253
Capital assets being depreciated: Buildings and improvements Land improvements Water distribution system Equipment and heavy equipment	1,367,550 1,372,600 7,056,012 439,350	\$ - -	\$ - - -	1,367,550 1,372,600 7,056,012 439,350
Total capital assets being depreciated	10,235,512	<u>\$</u>	<u>\$</u>	10,235,512
Less accumulated depreciation for: Buildings and improvements Land improvements Water distribution system Equipment and heavy equipment	595,454 327,013 3,329,961 375,516	\$ 31,554 34,097 169,170 8,674	\$ - - -	627,008 361,110 3,499,131 384,190
Total accumulated depreciation	4,627,944	\$ 243,495	<u>\$</u>	4,871,439
Total capital assets being depreciated, net	5,607,568			5,364,073
Business-type activity capital assets, net	\$ 7,027,313			\$ 7,416,326

#### Note 2. <u>Detail Notes on All Funds (Continued)</u>

#### A. Assets (Continued)

#### 6. Construction Commitments

The government has active commitments for a community center construction project as of June 30, 2004. At year end, the government's remaining commitment with the contractor amounted to \$238,526.

#### B. Liabilities

#### 1. Pension Plan Obligations

#### Local Governmental Employees' Retirement System

Plan Description. The City of Randleman and the ABC Board contribute to the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS provides retirement and disability benefits to plan members and beneficiaries. Article 3 of G. S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The state's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, NC 27699-1410, or by calling (919) 981-5454.

Funding Policy. Plan members are required to contribute 6% of their annual covered salary. The City and the ABC Board are required to contribute at an actuarially determined rate. For the City, the current rate for employees not engaged in law enforcement and for law enforcement officers is 4.80% and 4.64%, respectively, of annual covered payroll. For the ABC Board, the current rate for employees not engaged in law enforcement is 4.88% of annual covered payroll. The contribution requirements of members and of the City of Randleman are established and may be amended by the North Carolina General Assembly. The City's contributions to LGERS for the years ended June 30, 2004, 2003 and 2002 were \$79,089, \$76,396 and \$73,458, respectively. The ABC Board's contributions to LGERS for the years ended June 30, 2004, 2003 and 2002 were \$6,625, \$6,642 and \$6,494, respectively. The contributions made by the City and the ABC Board equaled the required contributions for each year.

#### Note 2. Detail Notes on All Funds (Continued)

- B. Liabilities (Continued)
  - 1. Pension Plan Obligations (Continued)

#### State 401(k) Supplemental Retirement Income Plan

Plan Description. The City of Randleman contributes to the State 401(k) Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to permanent full-time employees of the City. Article 5 of G. S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

Funding Policy. Article 12E of G. S. Chapter 143 requires the City to contribute each month an amount equal to 5% of each participant's salary, and all amounts contributed are vested immediately. Also, the participants may make voluntary contributions to the Plan. Contributions for the year ended June 30, 2004 were \$92,370, which consisted of \$83,842 from the City and \$8,528 from employees.

#### Law Enforcement Officers' Special Separation Allowance

Plan Description. The City of Randleman administers a public employee retirement system (the "Separation Allowance"), a single-employer defined benefit pension plan that provides retirement benefits to the City's qualified sworn law enforcement officers. The Separation Allowance is equal to .85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G. S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. A stand-alone financial report is not issued for this plan.

All full-time law enforcement officers for the City of Randleman are covered by the Separation Allowance.

At June 30, 2004, the Separation Allowance's membership consisted of:

Retirees receiving benefits	-
Terminated plan members entitled	
to but not yet receiving benefits	-
Active plan members	14
Total	14

#### Note 2. Detail Notes on All Funds (Continued)

#### B. Liabilities (Continued)

#### 1. Pension Plan Obligations (Continued)

#### Law Enforcement Officers' Special Separation Allowance (Continued)

Summary of Significant Accounting Policies:

Basis of Accounting. The City has chosen to fund the Separation Allowance on a payas-you-go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting.

Method Used to Value Investments. No funds are set aside to pay benefits and administration costs. These expenditures are paid as they come due.

#### Contributions:

The City is required by Article 12D of G. S. Chapter 143 to provide these retirement benefits and has chosen to fund the benefit payments on a pay-as-you-go basis through appropriations made in the General Fund operating budget. The City's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. There were no contributions made by employees.

The annual required contribution for the current year was determined as part of the December 31, 2002 actuarial valuation using the projected unit credit actuarial cost method. The actuarial assumptions included (a) a 7.25% investment rate of return (net of administrative expenses) and (b) projected salary increases ranging from 5.9% to 9.8% per year. Both (a) and (b) included an inflation component of 3.75%. The assumptions did not include postretirement benefit increases.

Annual Pension Cost and Net Pension Obligation. The City's annual pension cost and net pension obligation to the Separation Allowance for the current year were as follows:

Annual required contribution	\$ 5,173
Interest on net pension obligation	1,423
Adjustment to annual required contribution	(1,077)
Annual pension cost	5,519
Contributions made	
Increase in net pension obligation Net pension obligation, beginning of year	5,519 19,624
Net pension obligation, end of year	\$ 25,143

#### Note 2. Detail Notes on All Funds (Continued)

#### B. Liabilities (Continued)

#### Pension Plan Obligations (Continued)

#### Law Enforcement Officers' Special Separation Allowance (Continued)

#### Trend Information:

Fiscal <u>Year Ended</u>	al Pension t (APC)	Percentage of APC Contributed	Pension oligation
6/30/02	\$ 5,341	0.00%	\$ 14,102
6/30/03	5,522	0.00%	19,624
6/30/04	5,519	0.00%	25,143

#### 2. Post-Employment Benefits

In addition to providing pension benefits, the City of Randleman has elected to provide health care benefits to retirees of the City who participate in the North Carolina Local Governmental Employees' Retirement System (System) and have at least five years of creditable service with the City. The City pays the full cost of coverage for these benefits. Also, retirees can purchase coverage for their dependents at the City's group rates. Currently, no retirees are eligible for post-retirement benefits. For the fiscal year ended June 30, 2004, the City made no payments for post-retirement health benefit premiums. The City participates in a self-funded risk-financing pool administered by the North Carolina League of Municipalities.

#### Note 2. Detail Notes on All Funds (Continued)

#### B. Liabilities (Continued)

#### 2. Post-Employment Benefits (Continued)

The City has also elected to provide death benefits to employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, state-administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service and have at least one year of contributing membership in the System at the time of death, are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employee's 12 highest months salary in a row during the 24 months prior to the employee's death, but the benefit may not exceed \$20,000. All death benefit payments are made from the Death Benefit Plan. The City has no liability beyond the payment of monthly contributions. Contributions are determined as a percentage of monthly payroll, based upon rates established annually by the state. Separate rates are set for employees not engaged in law enforcement and for law enforcement officers. Because the benefit payments are made by the Death Benefit Plan and not by the City, the City does not determine the number of eligible participants. For the fiscal year ended June 30, 2004, the City made contributions to the state for death benefits of \$2,495. The City's required contributions for employees not engaged in law enforcement and for law enforcement officers represented 0.11% and 0.14%, respectively, of covered payroll. The contributions to the Death Benefit Plan cannot be separated between the post-employment benefit amount and the other benefit amount.

#### 3. Deferred Revenues/Unearned Revenues

The balance in deferred revenues/unearned revenues at year end is composed of the following elements:

	General Fund Deferred Revenues	Governmental Activities Unearned Revenues
Taxes receivable, net Tipping fees, net Privilege license receivable Prepaid privilege licenses received	\$ 21,388 9,179 1,775	\$ - - -
but not yet earned	2,580	2,580
Total deferred revenues	\$ 34,922	\$ 2,580

#### Note 2. Detail Notes on All Funds (Continued)

#### B. Liabilities (Continued)

#### 4. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City participates in three self-funded risk financing pools administered by the North Carolina League of Municipalities. Through these pools the City has property, general liability, and auto liability coverage of \$7 million per occurrence, worker's compensation coverage up to statutory limits, and employee health coverage up to a \$2 million lifetime limit.

The City carries commercial insurance for all other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### 5. Long-Term Obligations

#### a. Installment Purchases

The City has several installment purchase agreements to finance various projects and equipment. The lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the date of their inception.

The City has seven installment purchase agreements for the purchase of certain enterprise fund and general capital assets. The following is an analysis of the assets recorded under installment purchases at June 30, 2004:

Classes of Property	 Cost	cumulated preciation	***************************************	Net Book Value
Construction in progress Water rights Buildings and improvements Vehicles and motorized equipment Water distribution system	\$ 2,354,330 1,716,305 500,000 109,372 1,374,731	\$ - 17,417 7,571 362,023	\$	2,354,330 1,716,305 482,583 101,801 1,012,708
	\$ 6,054,738	\$ 387,011	\$	5,667,727

#### Note 2. Detail Notes on All Funds (Continued)

#### B. Liabilities (Continued)

#### 5. Long-Term Obligations (Continued)

#### a. <u>Installment Purchases (Continued)</u>

The future minimum payments and the net present value of these minimum payments as of June 30, 2004 are as follows:

Fiscal Year Ending June 30,	General Long-Term <u>Debt</u>		Water and Sewer Fund		Total
2005 2006 2007 2008 2009 2010-2014 2015-2019	\$ 380,387 373,595 362,234 354,144 347,155 1,261,143 848,047	\$	207,559 202,126 196,692 191,418 185,826 847,729 613,676	\$	587,946 575,721 558,926 545,562 532,981 2,108,872 1,461,723
Total minimum payments Less amount representing interest Present value of minimum payments	 3,926,705 (784,164) 3,142,541	<u> </u>	2,445,026 (555,185) 1,889,841	 \$_	6,371,731 (1,339,349) 5,032,382

#### b. Note Payable - Water and Sewer Fund

Note payable - Water and Sewer Fund consists of the following at June 30, 2004:

#### North Carolina Clean Water Revolving Loan

On May 1, 1998, the City executed a note with the State of North Carolina to borrow \$835,593 in accordance with the North Carolina Education, Clean Water and Parks Revolving Bond Act of 1993. Annual principal payments of \$42,518 are required through May 1, 2017. Interest at 5.3% on \$555,000 and 5.85% on \$280,593 is payable on November 1 and May 1 of each year until the loan is repaid.

<u>\$ 537,967</u>

#### Note 2. Detail Notes on All Funds (Continued)

#### B. Liabilities (Continued)

#### 5. Long-Term Obligations (Continued)

#### b. Note Payable - Water and Sewer Fund (Continued)

Annual debt service requirements to maturity for the note payable - Water and Sewer Fund at June 30, 2004 are as follows:

Fiscal Year Ending June 30,	<u>_P</u>	<u>Principal</u>		Interest		Total	
2005	\$	42,518	\$	30,813	\$	73,331	
2006		42,518		28,426		70,944	
2007		42,518		26,039		68,557	
2008		42,518		23,718		66,236	
2009		42,518		21,622		64,140	
2010-2014		212,590		44,097		256,687	
2015-2017	***************************************	112,787		4,794		117,581	
	\$	537,967	\$	179,509	\$	717,476	

#### c. General Obligation Bonds

Those general obligation bonds issued to finance the construction of facilities utilized in the operations of the water and sewer system and which are being retired by its resources are reported as long-term debt in the Water and Sewer Fund. All general obligation bonds are collateralized by the full faith, credit, and taxing power of the City.

Bonds payable at June 30, 2004 consist of the following individual issues which are serviced by the Water and Sewer Fund:

#### General obligation bonds

\$1,100,000 1990 Wastewater Treatment serial bonds due in annual installments of \$25,000 - \$75,000 through June 1, 2000, interest at 6.5%; then in annual installments of \$50,000 - \$100,000 through June 1, 2008, interest at 6.6%.

\$ 350,000

#### Note 2. <u>Detail Notes on All Funds (Continued)</u>

#### B. Liabilities (Continued)

#### 5. Long-Term Obligations (Continued)

#### c. General Obligation Bonds (Continued)

At June 30, 2003, the City had a legal debt margin of \$22,262,000.

Annual debt service requirements to maturity for general obligation bonds are as follows:

	General Obligation Bonds						
Water and Sewer Fund	<u></u> F	<u>Principal</u>		Interest		Total	
June 30, 2005 June 30, 2006 June 30, 2007 June 30, 2008	\$	100,000 100,000 100,000 50,000	\$	21,811 15,101 8,392 1,682	\$	121,811 115,101 108,392 51,682	
Total	<u>\$</u>	350,000	\$	<u>46,986</u>	<u>\$</u>	396,986	

#### d. Changes in General Long-Term Debt

During the year ended June 30, 2004, the following changes in the City's long-term obligations occurred:

	Balance July 1, 2003	Increases	Decreases	Balance June 30, 2004	Current Portion of Long-Term Liabilities
Governmental activities: Installment purchases Compensated absences Unfunded pension contribution	\$ 1,562,447 122,749 19,624	\$ 3,230,752 28,023 5,519	\$ 1,650,658 45,808	\$ 3,142,541 104,964 25,143	\$ 261,536 45,808
	\$ 1,704,820	\$ 3,264,294	\$ 1,696,466	\$ 3,272,648	\$ 307,344
Business-type activities: Installment purchases Bonds payable Loan payable Compensated absences	\$ 450,000 580,485 18,900	\$ 1,989,306 - - 13,597	\$ 99,465 100,000 42,518 11,063	\$ 1,889,841 350,000 537,967 21,434	\$ 132,624 100,000 42,518 11,063
	<u>\$ 1,049,385</u>	\$ 2,002,903	\$ 253,046	\$ 2,799,242	\$ 286,205

#### Note 3. Jointly Governed Organization

The City, in conjunction with 6 counties and 25 other municipalities, established the Piedmont Triad Regional Council of Governments (Council). The participating governments established the Council to coordinate various funding received from federal and state agencies. Each participating government appoints one member to the Council's governing board. The City paid membership fees of \$3,779 to the Council during the fiscal year ended June 30, 2004.

#### Note 4. <u>Joint Ventures</u>

#### Fireman's Relief Fund

The City and the members of the City's fire department each appoint two members to the five-member local board of trustees for the Firemen's Relief Fund. The State Insurance Commissioner appoints one additional member to the local board of trustees. The Firemen's Relief Fund is funded by a portion of the fire and lightning insurance premiums which insurers remit to the state. The state passes these monies to the local board of the Firemen's Relief Fund. The funds are used to assist firefighters in various ways. The City obtains an ongoing financial benefit from the fund for the on-behalf of payments for salaries and fringe benefits made to members of the City's fire department by the board of trustees. During the fiscal year ended June 30, 2004, the City did not report any revenues and expenditures for the Firemen's Relief Fund. The participating governments do not have any equity interest in the joint venture, so no equity has been reflected in the financial statements at June 30, 2004. The Firemen's Relief Fund does not issue separate audited financial statements. Instead, the local board of trustees files an annual financial report with the State Firemen's Association. This report can be obtained from the Association at P. O. Box 188, Farmville, NC 27828.

#### Piedmont Triad Regional Water Authority

The City, in conjunction with five other governments, participates in the Piedmont Triad Regional Water Authority. The Authority was established to construct a dam facility, water treatment plant and related distribution lines. The Authority began construction of the dam in 2001, and the participating governments are legally obligated under the intergovernmental agreement that created the Authority to contribute a pre-determined share of the construction costs. During the year ended June 30, 2004, the City made a \$451,636 contribution to the Authority for construction. During the year, the City acquired a loan for \$1,716,305 to pay the accumulated prior and current dues owed to the Authority. According to the joint governmental agreement, the participating governments do not have an equity interest in the joint venture, but rather rights to water in the reservoir. After a water treatment plant is constructed, the participating governments have the right to purchase future treated water based upon their pre-determined share, according to a uniform rate structure to be set by the Authority. Accordingly, an intangible asset in the amount of \$1,716,305 has been recorded at cost in the government-wide financial statements at June 30, 2004. An adjustment was made to beginning net assets of proprietary/business-type funds for the amounts accrued prior to July 1, 2003 (\$1,264,669). Complete financial statements for the Authority can be obtained from the Authority's administrative offices at 2216 West Meadowview Road, Greensboro, North Carolina.

#### Note 5. Related Organization

The five-member board of the City of Randleman Housing Authority is appointed by the mayor of the City of Randleman. The City is accountable for the Housing Authority because it appoints the governing board; however, the City is not financially accountable for the Housing Authority. The City of Randleman is also disclosed as a related organization in the notes to the financial statements for the City of Randleman Housing Authority.

#### Note 6. <u>Summary Disclosure of Significant Contingencies</u>

#### Federal- and State-Assisted Programs

The City has received proceeds from federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

#### Note 7. Reconciliation of GAAP and Budgetary Basis Expenditures

The accompanying schedule reconciles certain General Fund transactions which are treated differently on GAAP basis statements and budgetary basis statements. These differences are summarized below:

GAAP Basis (Exhibit 4)	Increase (Decrease)		Budgetary Basis (Exhibit 5)
		445	
\$ -	\$ 1,449,975 1,793,549	(2)	\$ 3,243,524
1,648,701	(1,648,701)	(1)	-
1,650,658	(1,650,658)	(2)	
142,891	(142,891)	(2)	-
3,230,752	(198,726)	(3)	3,032,026
	(Exhibit 4)  \$ - 1,648,701 1,650,658 142,891	(Exhibit 4) (Decrease)  \$ - \$ 1,449,975	(Exhibit 4) (Decrease)  \$ - \$ 1,449,975 (1)

<sup>(1)</sup> Reclassification of capital outlay

<sup>(2)</sup> Reclassification of debt principal and interest payments

<sup>(3)</sup> Reclassification of proceeds from installment purchases

#### Note 8. Prior Period Adjustment

During the fiscal year ended June 30, 2004, the State of North Carolina changed the distribution method for local option sales taxes that it collects on behalf of local governments. These taxes are now distributed on a monthly rather than quarterly basis. Taxes on sales for the month of June 2004 will be distributed by the state on or around September 15, 2004. In addition, the state collects utility franchise taxes, piped natural gas taxes and telecommunications taxes for municipalities and distributes them on a quarterly basis. The taxes for the quarter ended June 30, 2004 will be distributed on or around September 15, 2004.

In accordance with GASB Statement No. 33, all of these items are considered to be revenues as of June 30, 2004. The City has decided to consider revenues available for payment of current year end liabilities if collected within 90 days after year end, other than property taxes. The City had previously considered only revenues collected within 60 days of year end as available. See Note 1.C.

The September 15, 2004 distributions of these taxes are recognized as revenues for the 2004 fiscal year. If this policy had been in effect for the 2003 fiscal year, ending fund balance of the General Fund would have been \$863,617, which is \$83,654 higher than was previously reported. The beginning fund balance of the General Fund for the 2004 fiscal year has been restated to that amount.

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#### REQUIRED SUPPLEMENTARY FINANCIAL DATA

This section contains additional information required by generally accepted accounting principles.

- Schedule of Funding Progress for the Law Enforcement Officers' Special Separation Allowance.
- Schedule of Employer Contributions for the Law Enforcement Officers' Special Separation Allowance.
- Notes to the Required Schedules for the Law Enforcement Officers' Special Separation Allowance.

# CITY OF RANDLEMAN, NORTH CAROLINA LAW ENFORCEMENT OFFICERS' SPECIAL SEPARATION ALLOWANCE REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Valu Ass	uarial ue of sets a)	Liabi Proj	rial Accrued lity (AAL) - ected Unit Credit (b)	(	nfunded AAL UAAL) b) - (a)	Funded Ratio (a) + (b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b) - (a)) + (c)
12/31/97	\$	-	\$	12,984	\$	12,984	0.00%	\$ 288,309	4.50%
12/31/98		-		12,130		12,130	0.00%	237,400	5.11%
12/31/99		-		10,398		10,398	0.00%	237,756	4.37%
12/31/00		-		22,082		22,082	0.00%	286,555	7.71%
12/31/01		-		20,861		20,861	0.00%	310,959	6.71%
12/31/02		-		22,308		22,308	0.00%	302,232	7.38%
12/31/03		-		21,605		21,605	0.00%	382,501	5.65%

#### Note:

The first actuarial study was prepared as of December 31, 1997.

# CITY OF RANDLEMAN, NORTH CAROLINA LAW ENFORCEMENT OFFICERS' SPECIAL SEPARATION ALLOWANCE REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year Ended June 30	Annual Required Contribution	Annual Percentage Contributed
1998	\$ -	0.00%
1999	3,260	0.00%
2000	2,890	0.00%
2001	2,737	0.00%
2002	5,167	0.00%
2003	5,258	0.00%
2004	5,173	0.00%

#### NOTES TO THE REQUIRED SCHEDULES

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	December 31, 2003
Actuarial cost method	Projected unit credit
Amortization method	Level dollar closed
Remaining amortization period	27 years
Asset valuation method	Market value
Actuarial assumptions Investment rate of return * Projected salary increases * * Includes inflation at Cost of living adjustments	7.25% 5.9% - 9.8% 3.75% None

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**SUPPLEMENTARY INFORMATION** 

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### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

		2004		2003, (Restated)
	Budget	Actual	Variance Positive (Negative)	Actual
Davis				
Revenues				
General revenues	¢ 4.220.057	¢ 4240.07E	\$ 17,918	\$ 1,284,164
Ad valorem taxes	\$ 1,330,957	\$ 1,348,875	\$ 17,918	\$ 1,284,164
Other taxes				
Franchise tax	327,972	341,277	13,305	229,568
Unrestricted intergovernmental revenues				
Tax refunds	10,143	-	(10,143)	11,492
Local option sales tax	532,000	557,214	25,214	524,052
Sanitation fees		85,216	85,216	79,503
Randolph County fire district	190,473	193,225	2,752	191,365
ABC distribution	187,000	211,937	24,937	208,926
Beer and wine tax	16,513	16,513	£ 1,007	15.778
	10,515	10,010	_	7,084
Telecommunications tax reimbursement	43,900	43,890	(10)	43,890
Fire inspection revenue			(10)	
	980,029	1,107,995	127,966	1,082,090
Restricted intergovernmental revenues				
Randolph County	10,000	10,000	-	10,000
Police department grants	-	9,274	9,274	31,775
FEMA grant	45,000	45,000	_	84,063
Powell Bill street allocation	113,179	113,180	1	120,298
Town Dim out out all out all of the control of the	168,179	177,454	9,275	246,136
Licenses and permits				
Cablevision franchise	24,000	23.081	(919)	23,312
Privilege licenses	5,335	4,068	(1,267)	2,405
Privilege licenses	29,335	27,149	(2,186)	25,717
	29,333	27,149	(2,100)	25,717
Investment earnings	8,461	15,700	7,239	17,578
Other general revenues				
Recreation fees	42.079	45,922	3,843	41,258
Library	8,546	9,761	1,215	12,860
Proceeds from the sale of capital assets	149,500	149,500	-,,-	,555
Miscellaneous	53,828	119,298	65,470	85,064
Miscerdigons	253,953	324,481	70,528	139,182
	255,955	324,401	10,320	105,102
Total revenues	3,098,886	3,342,931	244,045	3,024,435

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

		2004			
	***************************************	EJUT	Variance Positive	2003, (Restated)	
	Budget	Actual	(Negative)	Actual	
Expenditures					
General government					
Governing body					
Salaries	\$ 19,800	\$ 19,800	<u> </u>	\$ 15,397	
Administration					
Salaries and employee benefits		288,446		291,571	
Professional services		42,695		39,541	
Telephone and postage		10,092		10,724	
Travel and school		8,313		8,929	
Insurance		150,331		136,565	
Other services and charges		89,413		70,826	
Dues and subscriptions		14,785		8,000	
Supplies		5,193		7,359	
Fundraising		13,732		-	
Sales tax expense				2,505	
	645,990	623,000	22,990	576,020	
Central garage					
Salaries and employee benefits		82,823		74,485	
Automotive supplies		54,903		24,913	
Other services and charges		5,813		11,487	
	148,945	143,539	5,406	110,885	
Total general government	814,735_	786,339	28,396	702,302	
Public safety					
Police		1770.004		445.450	
Salaries and employee benefits		478,981		415,153	
Travel and school		500		211	
Automotive supplies		0.454		15,000	
Departmental supplies		3,454		2,000 12,132	
Telephone		10,151		6,977	
Uniforms		3,780		69,737	
Other services and charges	533,181	34,909 531,775	1,406	521,210	
Fire Salaries and employee benefits		580,912		581,384	
Travel and school		840		1,000	
Automotive supplies		-		11,500	
Departmental supplies		1,272		1,450	
Medical supplies		-,		300	
Maintenance and repairs		732		1,485	
Utilities		9,936		11,390	
Telephone and postage		6,973		8,024	
Uniforms		5,378		2,200	
Other services and charges		17,408		13,997	
Capital outlay		-		11,900	
Capital Callay	631,710	623,451	8,259	644,630	
Total public safety	1,164,891	1,155,226	9,665	1,165,840	

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

		2004		
	Budget	Actual	Variance Positive (Negative)	2003, (Restated)  Actual
Public works Streets Salaries and employee benefits Utilities Maintenance and repairs Automotive supplies Supplies and materials Paving Other services and charges	\$	\$ 46,477 41,577 3,937 - 2,299 3,659 4,133	\$	\$ 66,373 38,975 3,520 6,057 2,709 638 45,067
•	110,969	102,082	8,887	163,339
Sanitation Salaries and employee benefits Supplies Recycling and landfill Other services and charges	111,315	38,602 7,185 70,210 1,399 117,396	(6,081)	37,279 6,442 71,286 9,415 124,422
Total public works	222,284	219,478	2,806	287,761
Cultural and recreation Park Salaries and employee benefits Utilities Supplies Uniforms Telephone and postage Repairs Other services and charges	257,264	133,077 9,352 1,484 11,934 3,219 493 90,072 249,631	7,633	124,690 4,839 2,220 14,000 3,723 500 18,812
Library Salaries and employee benefits Utilities Books Maintenance and repairs Other services and charges Capital outlay	105,170	79,587 6,315 3,024 6,895 4,027	5,322	73,263 5,926 2,831 12,949 5,326 10,698
Total cultural and recreation	362,434	349,479	12,955	279,777

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

			2003, (Restated)		
	Budget	2004Actual	Variance Positive (Negative)	Actual	
Economic and physical development					
Salaries and employee benefits	\$	\$ 50,320	\$	\$ 45,918	
Planning and zoning		£ 000		300	
Industrial development Senior citizens		5,000 15,000		5,000 15,000	
Other services and charges		7,176		5,244	
Other services and charges		7,170		5,244	
Total economic and physical development	79,300	77,496	1,804	71,462	
Supplemental budget appropriations					
Debt principal and interest payments	2,188,723	1,793,549	395,174	120,848	
Capital outlay	1,451,536	1,449,975	1,561	388,239	
•					
Total supplemental budget appropriations	3,640,259	3,243,524	396,735	509,087	
Total expenditures and supplemental					
budget appropriations	6,283,903	5,831,542	452,361	3,016,229	
Excess of revenues over (under) expenditures					
and supplemental budget appropriations	(3,185,017)	(2,488,611)	696,406	8,206	
Other financing sources					
Transfers from other funds	222,971	222,971	-	10,698	
Proceeds from installment purchase	3,032,026	3,032,026	-	111,300	
Total other financing sources	3,254,997	3,254,997	**	121,998	
Excess of revenues and other financing					
sources over expenditures and					
supplemental budget appropriations	69,980	766,386	696,406	130,204	
Appropriated fund balance	(69,980)	-	69,980	-	
Excess of revenues, other financing sources and appropriated fund balance					
over expenditures and supplemental					
budget appropriations	<u>\$</u>	766,386	\$ 766,386	130,204	
Fund balance, beginning of year		863,617		733,413	
Fund balance, end of year		\$ 1,630,003		\$ 863,617	

## CITY OF RANDLEMAN, NORTH CAROLINA ENTERPRISE FUND

# SCHEDULE OF REVENUES AND EXPENDITURES - WATER AND SEWER FUND - BUDGET AND ACTUAL (NON-GAAP)

Year Ended June 30, 2004 with Comparative Actual Amounts for the Year Ended June 30, 2003

		2004						
	Budget	Actual	Variance Positive (Negative)	2003 Actual				
		7,000						
Operating revenues Charges for services Other operating revenues	\$ 1,350,198 	\$ 1,501,212 	\$ 151,014 	\$ 1,426,398 122,881				
Total operating revenues	1,350,198	1,501,212	151,014	1,549,279				
Nonoperating revenues PTRWA/WTP loan proceeds Interest earned on investments	1,989,306 7,308	1,989,306 8,073	- 765	5,543				
Total nonoperating revenues	1,996,614	1,997,379	765	5,543				
Total revenues	3,346,812	3,498,591	151,779	1,554,822				
Operating expenditures Water treatment and distribution Salaries and related expenditures Supplies Repairs and maintenance Utilities Chemicals Miscellaneous Capital outlay	447,870	186,579 4,899 6,795 139,614 68,393 17,391	24,199	185,939 7,094 20,000 170,200 65,000 17,992 35,693 501,918				
Water and sewer maintenance Salaries and related expenditures Supplies Repairs and maintenance Miscellaneous	232,408	159,122 8,500 48,451 5,133 221,206	11,202	133,429 3,000 43,816 7,843 188,088				
Wastewater treatment Salaries and related expenditures Supplies and chemicals Automobile supplies Repairs and maintenance Utilities Pretreatment/lab Sludge removal Miscellaneous	454,380	153,364 14,661 - 69,113 118,748 32,882 44,633 16,381 449,782	4,598	149,705 11,650 1,500 59,790 119,443 30,272 34,813 17,316 424,489				
Total operating expenditures	1,134,658	1,094,659	39,999	1,114,495				

## CITY OF RANDLEMAN, NORTH CAROLINA ENTERPRISE FUND

# SCHEDULE OF REVENUES AND EXPENDITURES - WATER AND SEWER FUND - BUDGET AND ACTUAL (NON-GAAP)

Year Ended June 30, 2004 with Comparative Actual Amounts for the Year Ended June 30, 2003

		Variance	2003	
	Budget	Actual	Positive (Negative)	Actual
Nonoperating expenditures Interest and fiscal charges on long-term debt PTRWA dues PTRWA interest Bond principal payments Notes payable principal payments Contingency Capital outlay	\$	\$ 89,786 451,636 13,017 142,518 99,465 - 180,872	\$	\$ 66,455 249,394 - 142,518 - 24,634 147,801
Total nonoperating expenditures	2,345,458	977,294	1,368,164	630,802
Total expenditures	3,480,116	2,071,953	1,408,163	1,745,297
Other financing uses Transfers to General Fund	222,971	222,971		160,335
Total expenditures and other financing uses	3,703,087	2,294,924	1,408,163	1,905,632
Excess of revenues over (under) expenditures and other financing uses	(356,275)	1,203,667	1,559,942	(350,810)
Appropriated fund balance	356,275	*	(356,275)	_
Excess of revenues and appropriated fund balance over (under) expenditures and other financing uses	\$ -	\$ 1,203,667	\$ 1,203,667	\$ (350,810)

# CITY OF RANDLEMAN, NORTH CAROLINA ENTERPRISE FUND

# RECONCILIATION OF BUDGETARY BASIS TO ACCRUAL BASIS INCOME - WATER AND SEWER FUND

Total revenues - Water/Sewer Fund (page 65)	\$ 3,498,591
Total expenditures and other financing uses - Water/Sewer Fund (page 66)	2,294,924
Excess of revenues over expenditures and other financing uses	1,203,667
Reconciling items Depreciation Decrease in accrued interest payable Increase in bad debt reserve Inventory adjustment Long-term debt proceeds PTRWA dues Capital outlay Principal payments on bonds and notes payable	(242,007) 725 (5,000) (2,992) (1,989,306) 451,636 180,872 241,983
Change in net assets	\$ (160,422)

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## Other Schedules

- Schedule of Ad Valorem Taxes Receivable
- Analysis of Current Tax Levy, City-Wide Levy

## CITY OF RANDLEMAN, NORTH CAROLINA SCHEDULE OF AD VALOREM TAXES RECEIVABLE Year Ended June 30, 2004

Fiscal Year	В	collected salance y 1, 2003		Additions	_	collections nd Credits	Uncollected Balance June 30, 2004		
2003-04 2002-03	\$	- 16,672	\$	1,356,720	\$	1,342,311 8,158	\$	14,409 8,514	
2001-02		7,392		~		3,250		4,142	
2000-01		2,768		-		1,025		1,743	
1999-00		1,358		_		390		968	
1998-99		394		_		-		394	
1997-98		587		-		13		574	
1996-97		771		_		363		408	
1995-96		441		-		104		337	
1994-95		899		-				899	
		31,282	_\$_	1,356,720		1,355,614		32,388	
Allowance for doubtful accounts		-						(11,000)	
Ad valorem taxes receivable, net	_\$	31,282					_\$	21,388	
Reconcilement with revenues:									
Ad valorem taxes - General Fund Reconciling items:							\$	1,348,875	
Interest and penalties collected								2,114	
Taxes written off								9,262	
Adjustments								(4,637)	
						TIONS AND PER ABOVE	_\$_	1,355,614	

# CITY OF RANDLEMAN, NORTH CAROLINA ANALYSIS OF CURRENT TAX LEVY, CITY-WIDE LEVY June 30, 2004

							Total Levy					
			City-	City-Wide			E	Property Excluding Registered	Registered			
	Property Valuation		Rate			Total Levy		Motor Vehicles	Motor <u>Vehicles</u>			
Original levy Property taxed at current year's rate	\$	275,661,042	\$	0.48	\$	1,323,173	\$	1,217,794	\$	105,379		
Discoveries Current year taxes		10,740,625		0.48		51,555		51,555		-		
Abatements		(3,751,667)		0.48		(18,008)	-	(15,265)		(2,743)		
Total property valuation	<u>\$</u>	282,650,000										
Net levy						1,356,720		1,254,084		102,636		
Uncollected taxes at June 30, 2004					****************	14,409		3,936	<del></del>	10,473		
Current year's taxes collected	Current year's taxes collected				\$	1,342,311		1,250,148	\$	92,163		
Current levy collection percentage						98.94%		99.69%		89.80%		

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STATISTICAL SECTION

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# CITY OF RANDLEMAN, NORTH CAROLINA GOVERNMENT-WIDE EXPENSES BY FUNCTION (1)

Total	\$ 4,332,793
Water and Sewer	\$ 1,441,736
Unallocated Interest and Fiscal Charges	\$ 140,453
Economic and Physical Development	\$ 80,695
Cultural and Recreation	\$ 364,682
Public Works	\$ 253,706
Public Safety	\$ 1,260,992
General Government	\$ 790,529
Fiscal Year Ended June 30	2004

(1) Ten years of historical information not available due to GASB 34 implementation in the fiscal year ended June 30, 2004.

# CITY OF RANDLEMAN, NORTH CAROLINA GOVERNMENT-WIDE REVENUES (1)

Total	4,445,619
Miscellaneous	\$ (193,577) (2)
Investment Earnings, Unrestricted	\$ 24,635
Inter- Governmental Revenues Not Restricted to Specific Programs	\$ 1,320,167
Taxes	\$ 1,344,824
Capital Grants and Contributions	\$ 45,000
Operating Grants and Contributions	\$ 132,661
Charges for Services	\$ 1,771,909
Fiscal Year Ended June 30	2004

<sup>(1)</sup> Ten years of historical information not available due to GASB 34 implementation in the fiscal year ended June 30, 2004. (2) Miscellaneous category contains a loss on sale of capital assets of \$215,500.

CITY OF RANDLEMAN, NORTH CAROLINA
GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)
Last Ten Fiscal Years

			Total	1,501,637	2,074,929	2,022,996	2,339,591	2,642,081	2,290,923	3,547,729	3,696,072	3,016,229	6,030,268
				<b>↔</b>									
		Debt	Service		•		13,099	20,681	101,067	659,121	93,839	197,528	1,793,549
				69									
	Supplemental Iget Appropriation	Budget Appropriation	Capital Outlay	•	•	•	•	169,396	139,957	695,586	1,167,924	323,459	1,648,701
	S	S Budge C		↔									
	Economic	and Physical	Development	27,890	379,025	162,076	622,916	138,533	87,681	71,367	89,706	71,462	77,496
	Eco and F	Deve	<del>5∕3</del>										
		Cultural and	Recreation	165,716	178,466	192,731	187,878	234,183	242,296	253,776	282,313	279,777	349,479
		S.	Recr	8									
		Public	Works	354,762	469,792	438,176	409,983	344,136	423,456	370,837	392,578	287,761	219,478
				<del>\$</del>									
		Public	Safety	579,092	644,423	748,657	711,544	1,233,806	810,698	926,364	1,017,599	1,153,940	1,155,226
				€4									
		General	Government	374,177	403,223	481,356	394,171	501,346	485,768	570,678	652,113	702,302	786,339
		Ö	Co	↔									
Fiscal	Year	Ended	June 30,	1995	1996	1997	1998	6661	2000	2001	2002	2003	2004

(1) Includes General and Special Revenue Funds expenditures

GENERAL GOVERNMENTAL REVENUES BY SOURCE (1) CITY OF RANDLEMAN, NORTH CAROLINA

Last Ten Fiscal Years

Total	1,428,927	1,886,228	1,812,013	2,097,956	2,018,213	2,036,969	2,191,201	2,283,212	3,024,435	3,342,931
	\$									
Other General Revenues	105,628	118,340	130,456	171,593	183,280	228,300	300,296	124,049	156,760	340,181
~ <u>~</u>	€9									
Licenses and Permits	9,264	8,978	17,922	19,422	23,050	24,210	26,149	29,320	25,717	27,149
and	<del>69</del>									
Restricted Intergovernmental Revenues	119,641	478,007	300,182	504,095	241,531	119,576	127,225	132,290	246,136	177,454
R Interg	<del>\$</del>									
Unrestricted Intergovernmental Revenues	271,011	314,724	342,729	369,985	761,562	789,956	807,515	1,018,018	1,082,090	1,107,995
Ur Interg	<del>59</del>									
Other Taxes	435,805	469,173	504,889	517,244	154,290	178,538	181,253	61,837	229,568	341,277
	<b>\$</b>									
Ad Valorem Taxes	487,578	497,006	515,835	515,617	654,500	696,389	748,763	917,698	1,284,164	1,348,875
Ar Ar	€9								3	
Fiscal Year Ended June 30,	1995	9661	1661	1998	1999	2000	2001	2002	2003 (2)	2004

Includes General and Special Revenue Funds
 Restated for prior period adjustment

CITY OF RANDLEMAN, NORTH CAROLINA PROPERTY TAX LEVIES AND COLLECTIONS Last Ten Fiscal Years

Percent of	Delinquent Taxes to	Adjusted	Tax Levy	%86.9		6.22%	4.96%	4.26%	4.13%	5.03%	3.34%	2.44%	2.39%
	Outstanding	Delinquent	Taxes	33,219	30,971	31,552	26,194	28,741	29,623	39,253	30,675	31,281	32,388
				<del>59</del>					_	_	_	_	
	refeent of	to Adjusted	Tax Levy	100.98%	102.34%	%68.66	101.01%	99.62%	%88.66	%11%	100.94%	%56.66	99.92%
£	Lotai Collections	During	Year	480,565	516,612	506,623	533,555	671,961	716,327	771,137	925,974	1,281,720	1,355,614
			1	↔									
	Prior	Years' Levy	Collections	24,676	30,971	22,857	22,025	15,129	17,438	17,148	26,670	16,415	13,303
				S									
		Percent	Collected	95.79%	96.20%	95.38%	96.84%	97.38%	97.45%	96.57%	98.03%	%29.86	98.94%
	Current	Year Levy	Collections	455,889	485,641	483,766	511,530	656,832	688'869	753,989	899,304	1,265,305	1,342,311
		•		∽									
	Current	Adjusted	Tax Levy	475,924	504,802	507,204	528,197	674,508	717,209	780,767	917,396	1,282,326	1,356,720
			I	S									
- - -	Year	Ended	June 30,	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
		Tax	Year	1994	1995	9661	1997	1998	1999	2000	2001	2002	2003

CITY OF RANDLEMAN, NORTH CAROLINA
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years

Ratio of Assessed Value to Estimated Actual Value	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Estimated Actual Value	125,430,439	129,302,699	133,001,941	140,264,054	146,632,200	155,915,000	169,731,956	273,758,020	264,015,417	282,650,000
	<b>6</b> 9									
Total Assessed Value	125,430,439	129,302,699	133,001,941	140,264,054	146,632,200	155,915,000	169,731,956	273,758,020	264,015,417	282,650,000
	8									
Public Service Companies	5,243,780	5,313,600	5,662,706	4,439,361	4,672,222	4,813,366	4,133,802	6,566,983	6,566,983	6,855,553
	<del>\$</del>									
Personal Property	33,921,609	36,481,947	36,599,088	45,636,882	49,797,252	50,232,992	50,950,314	91,512,457	60,725,457	97,770,559
	<del>59</del>									
Real Property	86,265,050	87,507,152	90,740,147	90,187,811	92,162,726	100,868,642	114,647,840	175,678,580	196,722,977	178,023,888
	₩.							1)		
Tax Year Ended December 31,	1994	1995	1996	1997	1998	1999	2000	2001 (1)	2002	2003
Fiscal Year Ended June 30,	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004

(1) Increase due to revaluation

# CITY OF RANDLEMAN, NORTH CAROLINA PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS PER \$100 OF ASSESSED VALUE Last Ten Fiscal Years

	Fiscal Year		
Tax	Ended	City of	Randolph
Year	June 30,	Randleman	County
1994	1995	\$0.3800	\$0.4650
1995	1996	0.3800	0.4650
1996	1997	0.3800	0.4650
1997	1998	0.4600	0.4650
1998	1999	0.4600	0.4650
1999	2000	0.4600	0.5125
2000	2001	0.4600	0.5125
2001	2002	0.4000	0.4800
2002	2003	0.4800	0.4800
2003	2004	0.4800	0.5000

# CITY OF RANDLEMAN, NORTH CAROLINA PROPERTY TAX LEVIES DIRECT AND OVERLAPPING GOVERNMENTS Last Ten Fiscal Years

	Fiscal Year					
Tax	Ended		City of		Randolph	Total
Year	June 30,	R	andleman	***************************************	County	 Tax Levied
1994	1995	\$	475,924	\$	21,393,071	\$ 21,868,995
1995	1996		504,802		22,665,732	23,170,534
1996	1997		507,204		24,632,674	25,139,878
1997	1998		528,197		25,664,442	26,192,639
1998	1999		674,508		26,382,094	27,056,602
1999	2000		717,209		30,226,296	30,943,505
2000	2001		780,767		31,570,635	32,351,402
2001	2002		917,396		39,302,404	40,219,800
2002	2003		1,282,326		40,079,649	41,361,975
2003	2004		1,356,720		35,330,332	36,687,052

# CITY OF RANDLEMAN, NORTH CAROLINA COMPUTATION OF LEGAL DEBT MARGIN June 30, 2004

Total assessed valuation at June 30, 2004	\$	282,650,000
Debt limit - 8% of total assessed value	\$	22,612,000
Amount of debt applicable to debt limit	<del></del>	(350,000)
Legal debt margin	\$	22,262,000

# CITY OF RANDLEMAN, NORTH CAROLINA COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT June 30, 2004

	Bonded Debt (1)	Percentage of Total City Valuation Subject to this Debt	R	City of andleman Share of Debt
City of Randleman	\$ 350,000	100.0%	\$	350,000
Randolph County	12,805,000	3.2%		409,760
	\$ 13,155,000		\$	759,760

<sup>(1)</sup> Includes only full faith and credit debt

CITY OF RANDLEMAN, NORTH CAROLINA **DEMOGRAPHIC STATISTICS** Last Ten Fiscal Years

Fiscal Year Ended June 30,	Population (1)	Per Inc	Per Capita Income (4)	Median Age (1)	School Enrollment Admissions (2)	Unemployment Rate (3)
1995	2,995	↔	19,685	35.6	2,500	3.0
1996	3,086		20,417	35.8	2,528	3.2
1997	3,187		21,075	36.7	2,629	2.6
8661	3,189		22,622	36.3	2,764	2.8
1999	3,310		23,721	36.6	2,796	2.7
2000	3,557		23,548	36.4	3,040	3.1
2001	3,585		23,554	37.0	3,225	4.7
2002	3,727		N/A	36.4	3,338	7.7
2003	3,846		N/A	36.5	3,372	5.8
2004	3,895		17,257	35.4	3,738	4.2

State Library of North Carolina
 Randolph County Schools
 Employment Security Commission
 US Census Bureau
 N/A - Not Available

CITY OF RANDLEMAN, NORTH CAROLINA PROPERTY VALUE, CONSTRUCTION AND BANK DEPOSITS

Last Ten Fiscal Years

	Property	Property Value (2)				Construction (3)			
		Public	Total	Number of	Residential	Nonresidential	Total	Bank	*
Real	Personal	Service	Assessed	Building	Value	Value	Value	Deposits (4)	ts (4)
Property	Property	Companies	Value	Permits	(in Thousands)	(in Thousands)	(in Thousands)	(in Thousands)	(sands)
86,265,050	\$ 33,921,609	\$ 5,243,780	\$ 125,430,439	51	\$ 587,335	\$ 518,255	\$ 1,105,590	↔	75,294
37,507,152	36,481,947	5,313,600	129,302,699	46	611,828	528,541	1,140,369		80,663
90,740,147	36,599,088	5,662,706	133,001,941	32	617,111	557,035	1,174,146		84,086
90,187,841	45,636,882	4,439,361	140,264,084	81	637,278	586,630	1,223,908		87,588
92,162,726	49,797,252	4,672,222	146,632,200	64	665,110	543,665	1,208,775		86,599
100,868,642	50,232,992	4,813,366	155,915,000	48	2,227,130	1,840,513	4,067,643		92,183
114,647,840	50,950,314	4,133,802	169,731,956	46	1,132,125	804,805	1,936,930		94,037
75,678,580	91,512,457	6,566,983	273,758,020	51	2,085,670	1,028,020	3,113,690		98,589
96,722,977	60,725,457	6,566,983	264,015,417	49	785,231	742,381	1,527,612		104,339
78,023,888	97,770,559	6,855,553	282,650,000	64	6,140,672	2,454,015	8,594,687		104,980

(1) Increase due to revaluation

(2) Estimated assessed value from Table 6

(3) City of Randleman Planning Department
(4) State of North Carolina Banking Commission
N/A Not Available

# CITY OF RANDLEMAN, NORTH CAROLINA PRINCIPAL TAXPAYERS Year Ended June 30, 2004

Taxpayer	Type of Business	2003 Assessed Valuation	Percentage of Total Assessed Valuation
The Timken Company	Manufacturing	\$ 35,841,796	12.68%
Dart Container Corporation	Manufacturing	31,031,138	10.98%
Deep River Crossing	Shopping Center	8,155,140	2.89%
Hughes Furniture Industries	Manufacturing	7,277,082	2.57%
Deep River Dyeing	Manufacturing	5,582,736	1.98%
Time Warner	Utility	4,998,553	1.77%
BW Hughes	Manufacturing	4,347,900	1.54%
United Brass	Manufacturing (brass valves)	3,862,365	1.37%
J & R Ventures	Shopping Center	3,027,400	1.07%
Shaw Enterprises	Manufacturing	2,778,112	0.98%

# CITY OF RANDLEMAN, NORTH CAROLINA MISCELLANEOUS STATISTICS Year Ended June 30, 2004

Date of Incorporation	March 29, 1880
Form of Government	Council - Manager
Area	4.5 square miles
Miles of Streets - paved (1)	19.48
Miles of Streets - unpaved (1)	0.66
Number of Street Lights	497
Fire Protection (Combination) (2):	
Number of Stations	1
Number of Paid Firefighters	15
Number of Volunteer Firefighters	17
Police Protection (2):	1
Number of Stations	1
Number of Police Officers	12
Education (3):	
Number of Schools	5
Number of Teachers	220
Number of Students	3,738
Trained of Bladelie	-,
Recreation and Culture:	
Number of Parks	2
Number of Libraries	1
Number of Volumes (4)	23,142
Employees (2):	
Full-time permanent	57
Part-time permanent	4
Water and Course (C).	
Water and Sewer (5):	1,812
Number of Consumers	1,812 .875 MGD
Average Daily Consumption	
Miles of Water Mains	40.05
Miles of Sanitary Sewer Lines	34.05

### Sources

- (1) North Carolina Department of Transportation
- (2) City of Randleman Personnel Department
- (3) Randolph County Board of Education
- (4) City of Randleman Municipal Library
- (5) City of Randleman Water Department

**COMPLIANCE SECTION** 

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor, Board of Aldermen and the City Manager City of Randleman, North Carolina

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the budget to actual comparison for the General Fund, and the aggregate remaining fund information of the City of Randleman, North Carolina, as of and for the year ended June 30, 2004, which collectively comprise the City's basic financial statements as listed in the table of contents, and have issued our report thereon dated November 19, 2004. We did not audit the financial statements of the City of Randleman ABC Board. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for the City of Randleman ABC Board, is based solely on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As discussed in Note 1 to the financial statements, the City adopted Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements - and Management Discussion and Analysis - for State and Local Governments*, (as amended by Statement No. 37) during the year ended June 30, 2004.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Randleman's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. We noted other matters involving the internal control over financial reporting that we have reported to management of the City of Randleman in a separate letter dated November 19, 2004.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Randleman's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain matters that we reported to management of the City of Randleman in a separate letter dated November 19, 2004.

This report is intended solely for the information and use of management, others within the organization, and members of the Board of Aldermen, and is not intended to be and should not be used by anyone other than these specified parties.

Diston Hughes PLLC November 19, 2004